

RECORD OF PROCEEDINGS

THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BROOK FOREST WATER DISTRICT

February 11, 2025, 5:30 p.m.
Via ZOOM Video/Telephone Conference

The meeting was called to order by President Tony Langowski at 5:30 pm.

Attendees:

Board Members

Tony Langowski, President
Ted Schlaebitz, Vice President
Bruce Nicklow, Treasurer
Steve Drucker, Secretary
Bill Moston, Director

Other attendees: Ms. Nickie Holder of NMHolder Financial, Inc., Dominic Monard, BFWD System Operator, Brian Welch of EV Studios and Rachael Wachs of Coaty and Wood P.C.

District Resident – None

Guests

No comments.

Approval of Minutes

After discussion of the prior month's minutes, upon motion by Director Drucker and seconded by Director Schlaebitz, the Board approved the Regular January 2025 meeting minutes with changes (5 to 0).

Accounts Payable

After discussion of the invoices, upon motion of Director Schlaebitz and seconded by Director Nicklow the Board approved the February 11, 2025, checks for payment (5 to 0). **See Attached Schedule of Monthly Checks Paid for February 11, 2025.**

Engineer's Report

EV Studio has been working on GIS mapping and sanitary survey questions from the State.

Citizen Forum

None.

Attorney's Report

No updates. Rules and Regulations.

Maintenance Report

Mr. Monard informed the Board of the following regarding operations:

1. Sanitary Survey – State has cancelled and rescheduled – no date set.
2. Computer updates – Working to upload tank inspection documents, making all files digital.
3. GIS Mapping – Working with EV Studio on updating the digital maps for the district.
4. Well 6 – Chlorine room – lock failed – had locksmith come out and fix.

Administration Report

Ms. Holder informed the Board of the following regarding Accounting/Administration:

1. ***May 2025 Election***– Call for Nominations publication ran in the Canyon Courier on January 30, 2025. In addition, the notice was posted to the District Website. The election will be cancelled if 3 or less self-nomination forms are submitted by February 28, 2025, or a write-in affidavit is submitted by March 3, 2025.
2. ***Everwild Outdoor Learning*** – Ms. Holder contacted the property owner to determine what the water use may be for the outdoor program being run on the property. Update the Board at the March 2025 board meeting.

Reports from the Board

None.

Comments from the Floor

None.

Adjournment

There being no further business to come before the Board, the meeting ended at 6:25 pm.

The next regular Board meeting will be held on Tuesday, March 11, 2025, at 5:30 p.m.

Respectfully submitted,
Nickie Holder

Nickie Holder

Approved By:

Tony Langowski, President

Ted Schlaebitz, Vice President

Steve Drucker, Secretary

Bruce Nicklow, Treasurer

Bill Moston, Director