

## RECORD OF PROCEEDINGS

### THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BROOK FOREST WATER DISTRICT

September 9, 2025, 5:30 p.m.  
Via ZOOM Video/Telephone Conference

The meeting was called to order by President Tony Langowski at 5:31 pm.

#### **Attendees:**

##### **Board Members**

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Tony Langowski, President  
Ted Schlaebitz, Vice President  
Bruce Nicklow, Treasurer  
Steve Drucker, Secretary – Absent (excused)  
Morgan Hopkins-Crawley, Director

Other attendees: Ms. Nickie Holder of NMHolder Financial, Inc., Dominic Monard, BFWD System Operator, Brian Welch of EV Studios and Dylan Woods of Coaty and Wood P.C.

#### **Guests**

None.

#### **Approval of Minutes**

After discussion of the prior month's minutes, upon motion by Director Nicklow and seconded by Director Hopkins-Crawley, the Board approved the Regular August 2025 meeting minutes (4 to 0).

#### **Accounts Payable**

After discussion of the invoices, upon motion of Director Schlaebitz and seconded by Director Nicklow the Board approved the September 9, 2025, checks for payment (4 to 0). **See Attached Schedule of Monthly Checks Paid for September 9, 2025.**

#### **Engineer's Report**

2" Galvanized Replacement Project – The project will begin end of September or the beginning of October. Mr. Welch will confirm a start date with the contactor later this month and update the Board in order for the customers to be notified about the project.

### **Citizen Forum**

None.

### **Attorney's Report**

No updates.

### **Maintenance Report**

Mr. Monard informed the Board of the following regarding operations:

1. PFAS Requirements – Mr. Monard informed the board that the PFAS class he attended, made available grants for PFAS sampling. BFWD will take advantage of the grant funding available for one time sampling per site.

### **Administration Report**

Ms. Holder provided the Board with a list of items prior to the board meeting, the items below required additional information and comments:

1. 2026 Budget – Ms. Holder will provide the Board a 2026 Budget draft before the end of September for their review prior to the October meeting.
2. October 2025 Newsletter – Ms. Holder asked that if the Board has any newsletter topics that they be sent prior to September 25<sup>th</sup>. Newsletter will go out on October 1<sup>st</sup>.
3. Service Line Inventory – Working with the State, Mr. Welch and Mr. Monard to complete the required reporting.

### **Reports from the Board**

None.

### **Comments from the Floor**

None.

### **Adjournment**

There being no further business to come before the Board, the meeting ended at 5:55pm.

The next regular Board meeting will be held on Tuesday, October 14, 2025, at 5:30 p.m.

Respectfully submitted,

*Nickie Holder*

Nickie Holder

Approved By:

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Tony Langowski, President

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Ted Schlaebitz, Vice President

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Steve Drucker, Secretary

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Bruce Nicklow, Treasurer

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Morgan Hopkins-Crawley, Director